



Jonestown Borough Council Meeting Agenda

Tuesday, August 3, 2021

7:00 p.m.

www.jonestown-pa.com

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will then be given 5 minutes to address council during the public comment period. If your issue is not on this agenda please briefly let us know your concern and it will be placed on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts during the meeting will be tolerated. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. *Please note that this meeting is being audio-recorded.*

Call to Order

Lord's Prayer, followed by the Pledge of Allegiance

Roll Call – Kline Becker Raiger Keefer Quairolis Longenecker Schott

Appointment of Council Member Vacancy – Approve Resolution # 2021-08; appointing Donnette Quairolis as council member to fill vacancy as a result of Robin Wolferd resigning; contingent upon receiving necessary paperwork.

Approval of Minutes – July 6, 2021 Council Meeting

Reading & Approval of Treasurer's Report Month ending July 31, 2021

Special Guests

Public Comment

Reports

- ❖ **Borough Maintenance** – Rick Kline (includes monthly recorded budget expenses)
 - Monthly expenses for July = \$111.41.
 - Flagger Training Request/Approval for Craig Carl to attend a flagger training course.
- ❖ **Borough Engineering Representative** – Erik Harmon
- ❖ **Mayor's Report** – Mayor
 - Update - Ordinance violation notices
- ❖ **Solicitor** – Colleen Gallo
- ❖ **Secretary/Treasurer** – Joan Keefer
 - Approval to have Mayor Quairolis sign the North Lebanon Township green waste Grinder Agreement.
- ❖ **Assistant Secretary/Treasurer** – Kim Longenecker
- ❖ **MS4**
- ❖ **Infrastructure Improvements** – Keefer, Mayor Quairolis, & Kline
- ❖ **Grants** – Longenecker & Schott
 - Update - Playground Expansion Grant

This institution is an equal opportunity provider and employer

- Hotel Tax Grant - submitted
- Update - Martin Alley; CDBG Income Survey Grant (Lebanon County Redevelopment Authority)
- ❖ **Parks, Recreation and Events** – *Longenecker, Council Representative*
 - Park culvert maintenance & cleanup
- ❖ **Personnel** – *Kline, Raiger & Mayor Quairol*
 - Employee Handbook revision approval
 - Secretary Pro-Tem – discussion/appoint secretary pro-tem
- ❖ **Cost Reduction & Finances** – *Raiger, Kline & Keefer*
- ❖ **Codes & Code Enforcement** – *Mayor Quairol, Keefer, Becker*
- ❖ **Ordinance Committee** – *Schott, Mayor Quairol & Becker*
- ❖ **New Business**
 - Open discussion – Jonestown Bank & Trust signatories; revisions
 - Council authorize paying ‘clean-up’ invoice (Krall’s) & additional police patrol costs for 133 E. Queen St.
- ❖ **Old Business**
 - Update - Street & sidewalk permit application guidelines: Rick Kline & Erik Harmon
 - Update - Infrastructure project guidelines - Rick Kline & Erik Harmon
 - Trash Hauler – agreed on pursuing additional information at July 6, 2021 council meeting.
 - Update - Elementary school land acquisition
- ❖ **Adjournment**

Committee Assignments:

Personnel – Raiger, Kline & Mayor Quairol

Cost Reduction & Finances – Raiger, Kline & Keefer

Codes & Code Enforcement – Mayor Quairol, Keefer & Becker

Grants – Longenecker & Schott

Ordinances – Schott, Mayor Quairol & Becker

Infrastructure Improvements – Keefer, Mayor Quairol & Kline

Park, Recreation & Events – Longenecker, Council Representative

Council Member Assignments:

Health and Safety – Mayor Quairol

Fire Company – Mayor Quairol

NLSD - Raiger

Water and Sewer - Keefer

Co. Planning /Commissioners

Kline

Web Site - Raiger

Legal Proceedings - J. Keefer & K. Longenecker

Mediation – Schott

DLCBA - Council Members & Mayor

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council; Next meeting Tuesday, September 7, 2021 @ 7:00 p.m.; Jonestown Borough Bldg.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting Monday, August 26, 2021 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting August 28, 2021 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough’s Assoc. mtg.; held quarterly – @ Perkins Family Restaurant & Bakery, 7833 Linglestown Rd., Harrisburg, PA; Social Time from 6 – 6:30 PM & dinner @ 6:30 PM - may change to a zoom meeting. Please RSVP to Keldeen Stambaugh at 717-564-4770 or Paxtangchief-manager@comcast.net