



## Jonestown Borough Planning Workshop

### Meeting Agenda

August 22, 2022 @ 6:30 p.m.

[www.jonestown-pa.com](http://www.jonestown-pa.com)

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council, during public comment period, your issue should be on agenda in advance. Also, sign the sign in sheet. Visitors given 5 minutes to address council during public comment period. If your issue is not on agenda, please briefly let us know your concern & it will be on agenda for public comment at next month's meeting. After public comment period, no public comments or outbursts tolerated during the meeting. Anyone wishing to comment on a topic during the meeting shall raise their hand & not speak unless called on by the Borough President.

### Call to Order

**Roll Call** – Kline, Raiger, Charest, Keefer, Quairol, D. Quairol, Schott & Shuey

**Approve Planning Workshop Committee Meeting Minutes from July 25, 2022.**

### Committee Reports/Project Updates:

- **Maintenance – Keefer**
  - Discussion/Approval to paint parking space lines on Market St. - Mulberry to King & Strawberry to Broad St.
- **Personnel – Kline, Mayor Quairol & Raiger**
- **Cost Reduction & Finances – Raiger, D. Quairol & Keefer**
  - Purchasing w/credit – Donnette Q. /Don R.
- **Codes & Code Enforcement – Mayor Quairol, Keefer & Charest**
- **Grants – D. Quairol & Shuey**
  - Update –Lebanon County Gaming Local Share Assessment Grant Program
  - Update - Kiwanis Club of Lebanon won't be able to help with your request this year. Kiwanis Club is giving over \$16,000 in awards this year to over 30 applicants.
- **Ordinances – Schott, Shuey & Mayor Quairol** – After codification, committee continues progress on the following:
  - ✓ Dumpsters included in an ordinance
  - ✓ Rental Ordinance
  - ✓ Mailbox standards ordinance
  - ✓ Tree Trimming Ordinance
  - ✓ Updating Ordinances (Ongoing)
- **Infrastructure Improvements – Keefer, Mayor Quairol & Kline**
  - TASA Funding (Market St) - update
  - State Rt 72 Bridge Closure Update
  - Update - W. Blackberry stormwater drainage problem; mtg. with resident Aug. 30<sup>th</sup> @ 8 AM.
  - L-H & Assoc., Inc. Engineering expenses to date for TASA.
  - Infrastructure- PennDOT Connects grant writing assistance available.

- Discussion/Decision - Sealcoat Rose Lane, Swatara Drive & N. Broad Streets - 127,795 sq. ft. Cost = \$15,335.00.

- **Parks, Recreation & Events – Charest**

- Update on DCNR Playground Grant – Rick K.
- Update/Project – God’s Work Our Hands Day – 9/25/22 – Zion’s Lutheran Church
- Update on event Oct 8, Roy & Wine/Beer fest in the park. 6pm-9pm
- Zion Church confirmed they will be planting “winter flowers” in the pots near Xmas tree as their project on 9/25. Discussion/Approval to supply them with flowers.
- Discussion/Approval to order Santa suit.
- Discussion/Approval for a craft table at the Xmas tree lighting this year, using \$250 from Park & Recreation account.
- Discussion/Approval to use unused funds from the budget given for Craft N Play, to give our 5 helpers a gift card for volunteering this summer.

- **Miscellaneous**

- Update - File sharing, IT Support, new emails, web host provider, move our email & web hosting from Evenlink, cyber security and Laptop/I-pad purchases (Council, Mayor & secretary’s).
- Update - Eagle Secure Solutions, LLC services; Contract signed & computers ordered

- **New Business**

- Update/Discussion/Approval - Town Banner’s (Met-Ed pole attachment contract)
- Update/Discussion/Approval - Electronic message board price = \$52,022.37
- Council discussion/approval to allow pavilion renter - Saturday, September 17, 2022, to bring a small bounce house; contingent upon providing Certificate of Liability to borough office.
- Discussion/Approval for Jonestown United Methodist Church to close N. Broad St. from W. Market to W. Martin and use the Borough’s 49 W. Market St. lot for a ‘Fall Fest’ on Saturday, September 24, 2022.

- **Old Business**

## **Ajournement**

### **Committee Assignments :**

**Personnel** – Kline, Raiger & Mayor Quairoli

**Cost Reduction & Finances** – Raiger, Keefer & D. Quairoli

**Codes & Code Enforcement** – Mayor Quairoli, Keefer & Charest

**Grants** – D. Quairoli & Shuey

### **Council Member Assignments:**

**Health and Safety** – Mayor Quairoli

**NLSD** - Raiger

**Co. Planning/Commissioners** - Kline

**Legal Proceedings** – Joan K.

**DLCBA** - Council & Mayor

**Ordinances** – Schott, Shuey & Mayor Quairoli

**Infrastructure Improvements** – Keefer, Mayor Quairoli & Kline

**Park, Recreation & Events** – Charest

**Fire Company** – Mayor Quairoli

**Water and Sewer** – Keefer

**Website** - Raiger

**Mediation** – Schott

### **Information to Council Members: Upcoming Seminars, Meetings**

- Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting September 6, 2022 @ 6:30 p.m.
- Jonestown Borough Budget Meeting scheduled Tuesday, September 13, 2022 @ 6:30 p.m.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting September 26, 2022 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting August 24, 2022 @ 7:00 p.m.; Jonestown Borough Bldg.

This institution is an equal opportunity provider and employer