



Jonestown Borough Council Meeting Agenda

Tuesday, April 4, 2023

6:30 p.m.

www.jonestown-pa.com

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council during the public comment period your issue should be on this agenda in advance. You should also 'sign in' on the sign in sheet. You will have 5 minutes to address the council during the public comment period. If your issue is not on this agenda, please briefly let us know your concern which will be on the agenda for public comment at the next monthly meeting. After the public comment period, no public comments or outbursts permitted during the meeting. If anyone wishes to comment on a topic during the meeting, he/she shall raise their hand and not speak unless called on by the Borough President. Meetings are audio recorded.

Roll Call – Shuey T. Charest Kline Keefer J. Quairolì Schott D. Quairolì D. Charest

Lord's Prayer, followed by the Pledge of Allegiance

Approval of Minutes – March 7, 2023

Approval of Treasurer's Report Month ending March 31, 2023, as presented to Council.

Special Guests: Audrey Shutter requesting approval for 2023 Block Party expenses.

Public Comment

Reports

❖ **Borough Maintenance – Tom Keefer**

❖ **Borough Engineering Representative – Lee Strause**

- Discussion/Decision on base plan presented by Light-Heigel & Associates, Inc. for the Blackberry St. water drainage problem. Additional expenses for surveying. Review/Discussion/Approval for West Blackberry St. Stormwater project base plan (Light-Heigel & Assoc.)

❖ **Mayor's Report – Mayor**

- Discussion/Decision for Block Party detour & application to PennDOT
- Discussion/Decision to approve Lebanon County Emergency Management Agency to assume role as Borough Emergency Management Coordinator. Approve Memorandum & Resolution.
- Discussion/Approval of Fire Company "Box Card" for Jonestown Borough.
- Approval for Mayor Quairolì, representing the Borough, to draft a letter in support of the Fire Company seeking funding from the Federal Government for responses on the interstate system. Also, adding a paragraph in support of Legislation require insurance companies pay for Emergency Services responses & permit a local "per capital" tax, for those municipalities that choose to implement such a tax (rental properties/tenants vs. property owners only).
- Discussion/decision to submit a letter to the Postmaster.

❖ **Solicitor – Colleen Gallo**

- Discussion/Approval to appoint Barley Snyder, as solicitor, due to affiliation with Reilly Wolfson; effective April 1, 2023.

❖ **Secretary/Treasurer – Joan Keefer**

- Checked with Amy Rhoad; following events need approval for NLFES fire police to participate:

3/4/23 Chicken Pot Pie Take Out	7/15/23 Ono Yard Sales
4/1/23 Chicken Pot Pie Supper	9/9/23 Chicken Pot Pie Take Out
4/2/23 Spring Raffle	10/14/23 Chicken Pot Pie Supper
4/8/23 Filling Sale	10/25/23 Hamboat Sale
5/6/23 Chicken Pot Pie Take Out	11/4/23 Ham & Turkey Supper
7/15/23 Chicken BBQ & Bake Sale	11/21/23 Filling Sale

❖ **Office Assistant – Jodi Swisher**

❖ **MS4**

- Waiver expires Nov 2024 (apply for waiver 6 months prior to expiration)

❖ **Infrastructure Improvements – Keefer, Mayor Quairolì & Kline**

❖ **Grants – D. Quairolì, Shuey & Schott**

This institution is an equal opportunity provider and employer.

- ❖ **Parks, Recreation and Events** – *Council Representative - Charest*
- ❖ **Personnel** – *T. Charest, Shuey & Mayor Quairolì*
 - Discussion regarding future school bus stops and Crossing Guard roles.
 - Executive Session following meeting regarding maintenance helper salary. Discussion/Decision
- ❖ **Cost Reduction & Finances** – *Kline, D. Quairolì & Keefer*
- ❖ **Ordinance Committee** – *Schott, Mayor Quairolì & Shuey*
- ❖ **Codes & Code Enforcement** – *Mayor Quairolì, Keefer & Charest*
- ❖ **New Business**
 - Update - NLFES Board meeting (audit discussion)
 - Discussion/Decision to plant plants in the pots at 49 W. Market St. Park
 - Discussion/Decision – tree sponsor letters
- ❖ **Old Business**
- ❖ **Adjournment**

Committee Assignments:

Grants – D. Quairolì, Schott, Shuey

Personnel – T. Charest, Shuey & Mayor Quairolì

Cost Reduction & Finances – Kline, D. Quairolì & Keefer

Codes & Code Enforcement – Mayor Quairolì, Keefer & Charest

Council Member Reduction Committee – Shuey, Mayor Quairolì, D. Quairolì

Ordinances – Schott, Mayor Quairolì & Shuey

Infrastructure Improvements – Keefer, Mayor Quairolì & Kline

Park, Recreation & Events – Charest, Council Representative

Council Member Assignments:

Health and Safety – Mayor Quairolì

Fire Company – Mayor Quairolì

NLSD – Donnette Quairolì

Water and Sewer - Keefer

Co. Planning /Commissioners - Kline

Technology & Web Site - Kline

Legal Proceedings - J. Keefer & J.

Swisher

Mediation – Schott

DLCBA - Council Members & Mayor

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council; Next meeting Tuesday, May 2, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Planning Workshop mtg; Next meeting Monday, April 24, 2023 @ 6:30 p.m.; Jonestown Borough Bldg.
- Jonestown Borough Park, Recreation & Events meeting, April 26, 2023 @ 7:00 p.m.
- DLCBA-Dauphin/Leb. County Borough's Assoc. mtg.; held quarterly – January, April, July & October; @ 6:30 PM. Treasurer Tyler Thatcher at milkermankc@hotmail.com