



Jonestown Borough Planning Workshop

Meeting Agenda

April 25, 2022 @ 6:30 p.m.

www.jonestown-pa.com

295 South Mill Street, P.O. Box 446

Jonestown, PA 17038

717-861-5414

To address Council, during public comment period, your issue should be on agenda in advance. Also, sign the sign in sheet. Visitors given 5 minutes to address council during public comment period. If your issue is not on agenda, please briefly let us know your concern & it will be on agenda for public comment at next month's meeting. After public comment period, no public comments or outbursts tolerated during the meeting. Anyone wishing to comment on a topic during the meeting shall raise their hand & not speak unless called on by the Borough President.

Call to Order

Roll Call – Kline, Raiger, Keefer, Quairol, D. Quairol, Schott & Shuey

Approve Planning Workshop Committee Meeting Minutes from March 28, 2022.

Committee Reports/Project Updates:

- **Personnel – Kline**
- **Cost Reduction & Finances – Raiger**
 - Open discussion regarding purchasing w/credit (Donnette/Don)
 - American Rescue Plan Act – Projects allocated (NLFES donation)
 - Approval to open a bank account for the American Rescue Plan Act Funds.
- **Codes & Code Enforcement – Mayor Quairol**
 - Code Enforcement Software
 - Discussion/Approval allowing Colleen to file a complaint for property 146 W. Market St.
 - Discussion/Approval allowing Code Committee to write off properties if appropriate
 - Schedule next meeting date
- **Grants – D. Quairol**
 - Update – Applied for \$25,000 on 3/13/22 through the Lebanon County Gaming Local Share Assessment Grant Program
- **Ordinances -**
 - Review/approve Ordinance changes to allow for ticketing (fines)
 - Discussion/approval regarding Codifying Ordinances (Budgeted)
 - Dumpsters included in an ordinance – Discussion regarding trash dumpsters
 - Possible Rental Ordinance - discussion
 - Updating Ordinances (Ongoing)
- **Infrastructure Improvements – Keefer**
 - W. Blackberry St. underground springs
 - Wall on East Blackberry – Wilmer Weaver
 - Update on Twin Creeks Sealcoating – Spring 2022
 - Update on Crack sealing Roads – Spring 2022
 - TASA Funding (Market St) - Update
 - State Rt 72 Bridge Closure – Progress/Update
 - Update on Sidewalk Inspection (Light Heigel) – Scheduled the last week of April. (Week of 25th)
 - Apply Lebanon County Conservation CDBG Funding - W Chestnut St
 - Crosswalk Beacon Lights- Applied for Marcellus Shale Grant 10k
- **Parks, Recreation & Events**
 - Park Camera upgrades
 - Update on DCNR Playground Grant – meeting scheduled
 - Request approval to spend an amount not to exceed of \$250 from Park & Rec Fund for Ice Cream Day, on 7/17/22 at 1pm
 - Update on the Free Gaga Pit - Lebanon Bicycle Recycle Organization (needs painting otherwise good to go on playground)
 - Volleyball sand – area measures 38.5ft by 64ft
 - Mural on concession stand – update/ongoing
- **Miscellaneous**
 - Update/Discussion - File sharing

- IT Support (Budgeted)
- Update on new emails & web host provider. Move our email & web hosting from Evenlink.
- Update on establishing & documenting permit guidelines (dumpster, green waste & streets & sidewalks)
- Update - Cyber security (ARPF funds available)
- Update - Laptop purchases (Council, Mayor & secretary's) – on hold until IT support is in place.
- **New Business**
 - ARPA Funds Report
 - Cleona Police Services Resolution # _____ approval for 2022 rate increase.
 - Any council member interested in purchase of a code book? Hand out 2020 Cumulative Supplement booklets
 - Request to donate to Matthew's Public Library. Donated in the past - \$
 - Mark Miller contacted the office. CPR certifications are to expire August 2022. Do we want to approve having employees take the course?
 - Council Committee Assignments (Justin; Ordinance Committee & Tracey; Code Enforcement)
 - Town Banner's
- **Old Business**
 - Formal approval for motion made on March 5, at Council meeting to authorize approving operational support activities for participating members of the NLFES fire company. Approve Resolution # _____
 - Discussion from 3/1/22 Council meeting (Per Colleen Gallo) regarding acquiring land from the elementary school.
 - Child clearances and Criminal Background Checks - need full compliance

Adjournment

Committee Assignments :

Personnel – Kline, Raiger & Mayor Quairoli
Cost Reduction & Finances – Raiger, Keefer & D. Quairoli
Codes & Code Enforcement – Mayor Quairoli, Keefer & Shuey
Grants – D. Quairoli, Schott, & Shuey

Ordinances – Schott & Mayor Quairoli
Infrastructure Improvements – Keefer, Mayor Quairoli & Kline
Park, Recreation & Events – Council Representative; T. Charest

Council Member Assignments:

Health and Safety – Mayor Quairoli
NLSD - Raiger
Co. Planning/Commissioners - Kline
Legal Proceedings – Joan K.
DLCBA - Council & Mayor

Fire Company – Mayor Quairoli
Water and Sewer – Keefer
Website - Raiger
Mediation – Schott

Information to Council Members: Upcoming Seminars, Meetings

- Jonestown Borough Council meeting; first Tuesday, monthly. Next meeting May 3, 2022 @ 6:30 p.m.
- Planning Workshop meeting is the fourth Monday, monthly. Next meeting May 23, 2022 @ 6:30 p.m.
- Jonestown Borough Park, Recreation & Events meeting April 27, 2022 @ 7:00 p.m.; Jonestown Borough Bldg.